

MVSB Fund Application



Helping to build strong communities.

The Meredith Village Savings Bank Fund makes grants every year to local non-profits that make a significant impact upon the lives of people in the communities we serve. These grants are in addition to the Bank's regular contributions and the extraordinary volunteer efforts by our employees.

Established in 1997, the MVSB Fund awards grant-based contributions to non-profit organizations that enrich and improve the quality of life for residents living in the Bank's service areas. The grant making process seeks to benefit a wide range of environmental, social, educational, economic development, cultural, arts and historic projects throughout the local region.

Over the years, the Fund has supported literacy programs, after-school programs, environmental monitoring as well as education and restoration of historic structures, organizations that provide support for individuals and families in challenging circumstances and equipment that helps save lives. While not focused on a particular category, Fund administrators are mindful of the receiving organizations and their contribution to the quality of life in the communities served.

ELIGIBILITY & CRITERIA

Directors of the Meredith Village Savings Bank Fund look for opportunities where a modest amount of funding can help an organization accomplish a significant result. Grants generally range from \$5,000 to \$25,000. The review process is highly competitive, and the board seeks the most productive uses for the limited funds available.

Proposals are sought from organizations which demonstrate in their application:

- Tax exempt status under Section 501(c) 3 of the Internal Revenue Code and/or public agency status
- A primary base of operations in MVSB's market area.
- A proven history of providing value to the local community
- Organizational sustainability
- The ability to leverage other funding and/or voluntary support
- The ability to provide the most value with the requested funding
- Cooperation or collaboration with other organizations for greater impact
- Beneficial usage of previous funding supplied by the MVSB Fund (where applicable)

Grants are generally not awarded:

- To the same organization multiple years in a row
- To replace public funding or for purposes which are a public responsibility
- For political, sectarian or religious purposes
- For deficit reduction or to support activity which has already been completed
- To support academic research
- For travel out of state by school or youth groups or by individuals for scholarly or professional purposes.



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(continued on reverse)

APPLICATION PROCESS

Six copies of completed applications must be submitted in hardcopy postmarked or delivered on or before October 15th.

Completed applications may be delivered to any MVSB branch office or mailed to:

MVSB FUND
PO Box 177
Meredith, NH 03253

All six copies of the application should include:

- A completed application cover sheet
- A fully completed proposal narrative
- A current list of Board Members
- Proof of 501 (c)3 status
- A profit & loss statement for the previous fiscal year
- A current balance sheet
- A current organizational operating budget for this fiscal year and last fiscal year

Please note that in completing the assessment and research necessary to properly present a proposal for funding consideration, Fund Directors may consult with knowledgeable individuals and agencies active in the same field and may discuss, in general terms, any proposal under consideration.

APPLICATION TIMING

Applications are accepted annually and must be postmarked by October 15th.

Award winners will be notified in December.

PROPOSAL NARRATIVE

Please include the name of your organization or agency, contact person's name and phone number at the top of each page of your Proposal Narrative.

1. Executive Summary (100 words): Briefly describe your organization and its work and your priority goals and activities during the next year.
2. Program (250 words): Briefly describe your organization, current programs and services, track of success and accomplishments of the previous year. Why is now a good time for the MVSB Fund to invest in this work?
3. Organizational Background (100 words): Provide a brief history of the organization.
4. Organizational Management: (200 words): Summarize the most significant leadership strengths and capacities of your senior management team and board.
5. Grant Request Description (250 words): Briefly describe how you intend to use the grant request, including major activities and time periods, and communities that will be affected.
6. Financial Strength (250 words): Briefly discuss the financial stability of your organization and your organization's approach to sustainability, including diversification of funding and the role of fundraising and community partnerships.
7. Previous Grants (250 words): If you have previously received funding from the MVSB Fund, please describe how you used the funds to benefit your organization and community.
8. Is there anything else we should know?

QUESTIONS

Questions should be submitted in writing to MVSBFund@mvsb.com or MVSB Fund, PO Box 177, Meredith NH 03253.



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APPLICATION COVER SHEET

Name of Applicant Organization: _____

Address: _____

City: _____

State: _____

Zip code: _____

Organization telephone number: _____

Primary email: _____

Website (if applicable): _____

Contact for this proposal: _____

Contact title: _____

Contact telephone number: _____

Contact email address: _____

Fiscal agent (if applicant is not a 501(c)(3) organization): _____

Requested grant amount: \$ _____